

Taryn Collins Reno, NV | (510) 504-3657 | tncollins1717@gmail.com

---

Education University of Nevada, Reno – Bachelor of Marketing (Expected May 2028) Reno, NV

---

## Work Experience

Lifeguard / Swim Instructor / Cashier – Pinole Swim Center, Pinole, CA May 2021 – Present - Managed front desk operations, including phone inquiries, guest check-ins, and public communications. - Built strong relationships with community members and students, improving engagement and trust. - Developed clear, informative messaging for swim lessons and pool events to ensure understanding and participation. - Coordinated team communication and event logistics for community gatherings hosting 20–30 guests, demonstrating strong organizational and multitasking skills. - Ensured public safety while maintaining a professional and approachable presence, enhancing community perception.

Lifeguard – Forest Hills Aquatic Park, Martinez, CA May 2023 – Present - Supervised public events and ensured positive guest experiences while enforcing safety protocols. - Collaborated with team members to communicate updates and maintain efficient operations, strengthening internal communication practices.

---

Certifications - Lifeguarding with CPR/AED for Professional Rescuers and First Aid, American Red Cross (Expires Apr 2026)

---

Skills & Highlights - Public relations and community engagement through clear communication and event management. - Strong interpersonal and relationship-building skills. - Event coordination and multitasking under pressure. - Customer service and professional representation of organizational values. - Basic content creation for community announcements and informational materials. - Microsoft Office Suite & Google Workspace.

---

Athletic & Team Experience - Pinole Seals Swim Team (2009–2025) – teamwork, discipline, community involvement. - In Motion Dance Center (2010–2024) – collaboration, performance, creative communication.